

**Manatee Technical College
Board of Governors
October 13, 2017, 8:45 a.m.
MTC Main Campus**

AGENDA

8:45-8:50	Call to Order, Welcome, Introductions and Words from the Chairman	John Ziemnicki
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	Minutes of the August 24, 2017, Meeting	John Ziemnicki
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8:50-9:35	<ul style="list-style-type: none">• Revised Name for MTC East Auditorium – Change from Haflich Hall to Dr. Priscilla Haflich Auditorium • Comments/Questions on Reports<ul style="list-style-type: none">○ Enrollment○ Grants○ Finance • Council on Occupational Education (COE)<ul style="list-style-type: none">○ Instructional Equipment and Supplies Plan○ Media Services Plan • Legislative Action • Sponsorship for GED Students Pursuing CTE • Discussion Topic: How can we make employers in our community aware of short or custom course availability?	Omar Edwards Valerie Viands Michael McKnight Doug Wagner Ellen Sage Members
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9:35-9:45	Other Business	John Ziemnicki
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9:45	Adjourn	
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Future Meetings for 2017-18 School Year:
January 25, 2018, 4:00 p.m.
April 5, 2018, 5:00 p.m.

Main & East Enrollment By Program	Oct 15-16	Oct 16-17	OCT 17-18	CHANGE
BRICK AND BLOCK MASONRY APPRENTICESHIP	0	6	6	0.00%
AC TECH 1	16	6	7	6.25%
AC; REF;& HEATING TECHNOLOGY	35	28	31	8.57%
Accounting	26	23	20	-11.54%
ADVANCED MANUFACTURING AND PRODUCTION TECHNOLOGY	0	0	6	100.00%
ADMINISTRATIVE OFFICE SPECIALIST	12	8	12	33.33%
ADVANCED ESTHETICS	6	0	0	0.00%
AUTOMOTIVE COLLIS-REPAIR AND REFINISHING	19	15	23	42.11%
AUTOMOTIVE SERVICE TECH I	8	4	7	37.50%
AUTOMOTIVE SERVICE TECHNOLOGY	63	56	53	-4.76%
BAKING & PASTRY ARTS	15	10	11	6.67%
BARBERING	18	20	18	-11.11%
BUILDING TRADES AND CONSTRUCTION DESIGN TECHNOLOGY	7	4	8	57.14%
CARPENTRY	9	14	11	-33.33%
COMMERCIAL FOODS & CULINARY ARTS	33	18	22	12.12%
COSMETOLOGY	62	55	56	1.61%
COMPUTER SYSTEMS & INFORMATION TECHNOLOGY	0	16	14	0.00%
DENTAL ASSISTING TECHNOLOGY	33	26	20	-18.18%
DIGITAL DESIGN	14	15	11	-28.57%
DIGITAL VIDEO PRODUCTION	13	15	17	15.38%
DRAFTING PSAV	14	15	23	57.14%
EARLY CHILDHOOD APPRENTICESHIP YR 1	38	8	51	113.16%
EARLY CHILDHOOD APPRENTICESHIP YR 2	12	0	17	141.67%
ELECTRICIAN	15	33	61	186.67%
ELECTRONIC TECHNOLOGY	6	11	14	50.00%
EMERGENCY MEDICAL TECHNICIAN - ATD	33	24	31	21.21%
FACIALS SPECIALTY	5	9	15	120.00%
FIRE FIGHTER	36	32	26	-16.67%
INDUSTRIAL TECHNOLOGY	10	8	1	-70.00%
NURSING ASSISTANT (ARTICULATED)		0	4	0.00%
LAW ENFORCEMENT	6	18	14	-66.67%
LEGAL ADMINISTRATIVE SPECIALIST	3	6	10	133.33%
MACHINING	20	25	20	-25.00%
MAJOR APPL & REFRIGERATION REPAIR	8	11	11	0.00%
MARINE SERVICE TECHNOLOGY	19	20	21	5.26%
MASSAGE THERAPY	0	14	7	0.00%
MEDICAL ADMINISTRATIVE SPECIALIST	15	12	16	26.67%
MEDICAL ASSISTING	21	34	11	-109.52%
MEDICAL CODER/BILLER NEW	16	17	19	12.50%
NAILS SPECIALTY	1	3	15	1200.00%
NETWORK SUPPORT SERVICES	28	8	18	35.71%
OPTOMETRIC ASSISTING	12	10	8	-16.67%
ORTHOPEDIC TECHNOLOGY	6	0	0	0.00%
PARAMEDIC	32	8	28	62.50%
PATIENT CARE TECHNICIAN	24	17	15	-8.33%
PHARMACY TECHNICIAN	9	17	9	-88.89%
PLUMBING	4	4	9	125.00%
PRACTICAL NURSING	88	85	79	-6.82%
SPORTS; REC & ENTERTAINMENT MKTG (discontinued)	1	0	0	0.00%
SURGICAL TECHNOLOGY	10	34	31	-30.00%
WEB DEVELOPMENT	14	11	14	21.43%
WELDING TECHNOLOGIES	62	70	55	-24.19%
Total Enrollment	957	903	1006	10.76%

New

MTC Enrollment Numbers as of October 2017

	Year	Year	Year	Year	Year	Change
SITE	Oct 13-14	Oct 14-15	Oct 15-16	Oct 16-17	Oct 17-18	%
Cont. Education	131	188	52	27	99	266.67%
Main Campus	592	615	595	523	627	19.89%
East Campus	358	424	291	305	276	-9.51%
West Campus	546	761	505	346	510	47.40%
North Campus	137	141	115	77	96	24.68%
High School	180	160	136	90	107	18.89%
Total	1944	2289	1694	1368	1715	25.37%

GRANTS UPDATE - Manatee Technical College

September 2017

Maura Howl, APR, Supervisor, Communications & Grants Management

Grants approved for funding for 2017-18 as of 9/28/17:

- \$ 4,600 *FL Financial Literacy Initiative grant:* to provide financial literacy instruction to 60 Adult ESOL students at MTC adult education satellite Daughtrey Elementary
- \$ 25,000 *William E. Schmidt Foundation:* scholarships for five CTE students.
- \$ 509,150 *Adult General Education (AGE)—Adult Education and Family Literacy (New):* to provide adult basic education, GED test preparation, English as a second language, family literacy, and integrated education and training (English literacy for career and technical education—ELCATE) at MTC and satellite locations throughout Manatee County
- \$ 254,773 *Perkins Postsecondary Career and Technical Education:* to provide equipment for adult career preparation programs, partial salary of Career Pathways Specialist, and student/staff participation in and travel for CTSO and professional development activities (continuation year)
- \$ 88,987 *Integrated English Literacy and Civics Education—IELCE (New):* to provide integrated English as a second language and civics education at MTC and satellite locations throughout Manatee County
- \$ 344,440 *Farmworker Jobs and Education:* Career development and support of area farmworkers and their families (continuation year)
- \$ 7,500 *Lakewood Ranch Rotary Club:* combi-oven for Culinary and Baking & Pastry Arts

Applications submitted, award letter pending:

- \$ 10,000 *Collision Repair Education Foundation grant:* tools/equipment for the Auto Collision program.
- \$ 201,500 *FL-DEO Florida Job Growth Grant Fund:* Workforce Training Grant Proposal to purchase equipment for MTC's new Advanced Manufacturing program

In process or under consideration:

- \$ 25,000 *Firehouse Subs grant:* life-saving (extrication) equipment for the Fire program.
- \$ 1,500 *Nuts, Bolts & Thingamajigs, The Foundation of the Fabricators & Manufacturers Association:* to offer a manufacturing summer camp for 12-16 year olds in June 2018 to inspire the next generation of manufacturers, inventors and entrepreneurs.

History of grant dollars received since 1996:

1996-1997: \$ 155,016	2003-2004: \$2,528,095	2010-2011: \$1,862,194
1997-1998: \$ 268,410	2004-2005: \$3,319,498	2011-2012: \$1,549,495
1998-1999: \$ 662,997	2005-2006: \$2,377,404	2012-2013: \$1,310,305
1999-2000: \$1,152,242	2006-2007: \$1,674,883	2013-2014: \$1,228,113
2000-2001: \$1,212,891	2007-2008: \$4,944,951	2014-2015: \$1,283,567
2001-2002: \$3,683,429	2008-2009: \$6,289,015	2015-2016: \$1,283,585
2002-2003: \$ 882,856	2009-2010: \$1,871,000	2016-2017: \$1,245,270
		2017-2018 to date: \$1,234,450
		Running total: \$42,019,666

MCH, 9/28/17

Manatee Technical College Lab Fee Budgets 2017/18
02111010828 MTC Lab fees
Internal Account # 01-4501
As of 9/26/2017

Program # Program Name	2017/18 Budget	Actual as of 8/31/17	Balance Remaining
5002 - AIR CONDITIONING	15,735.52	5,271.02	10,464.50
5003 - AUTOMOTIVE	22,186.64	1,622.48	20,564.16
5090 - ADVANCED MANUFACTURING	420.00	112.99	307.01
5064 - BAKING/PASTRY	10,584.00	940.38	9,643.62
5006 - BUSINESS - ACCOUNTING/LEGAL AD	11,103.90	656.45	10,447.45
5007 - CARPENTRY	9,374.54	1,183.93	8,190.61
5009 - CNA/PCT - EAST	3,960.00	4,716.23	(756.23)
5010 - MEDICAL CODER/BILLER	10,794.50	968.71	9,825.79
5011 - COSMETOLOGY	59,542.74	4,484.19	55,058.55
5012 - CRIMINAL JUSTICE	37,551.68	2,491.88	35,059.80
5013 - CULINARY/BAKING	29,883.25	1,863.20	28,020.05
5016 - DENTAL ASSISTING	23,777.11	2,012.00	21,765.11
5017 - DIGITAL DESIGN	14,091.00	1,775.50	12,315.50
5019 - DIGITAL VIDEO PRODUCTION	9,165.21	1,191.71	7,973.50
5020 - DRAFTING	7,327.14	1,974.26	5,352.88
5021 - ELECTRICITY	15,228.51	2,641.94	12,586.57
5022 - ELECTRONICS	2,591.40	306.65	2,284.75
5023 - EMS/EMT/PARAMEDIC	58,160.00	11,824.00	46,336.00
5024 - FIRE SCIENCE	67,624.78	1,162.14	66,462.64
5028 - INDUSTRIAL TECH	1,553.58	0.00	1,553.58
5029 - MACHINING	8,608.06	707.53	7,900.53
5030 - MAJOR APPLIANCE	3,572.63	112.00	3,460.63
5031 - MARINE	8,480.00	284.00	8,196.00
5032 - MASSAGE THERAPY	7,575.00	427.00	7,148.00
5033 - MEDICAL ADMIN SPECIALIST	4,672.00	335.50	4,336.50
5034 - MEDICAL ASSISTING	10,230.00	2,104.88	8,125.12
5035 - NETWORKING	15,092.30	1,495.14	13,597.16
5037 - NURSING	27,841.00	3,549.15	24,291.85
5038 - OPTOMETRIC ASSISTING	4,245.00	672.00	3,573.00
5041 - PHARMACY TECH	6,145.00	1,048.21	5,096.79
5042 - PHLEBOTOMY	4,680.00	218.40	4,461.60
5043 - PLUMBING	1,656.49	1,194.64	461.85
5045 - SURGICAL TECH	14,061.08	2,613.21	11,447.87
5047 - WEB DESIGN	2,340.00	729.48	1,610.52
5048 - WELDING	81,829.91	8,423.52	73,406.39
5054 - AUTO COLLISION	8,551.00	1,640.79	6,910.21
5092 - MARKETING PROGRAM	1,627.50	0.00	1,627.50
5095 - FACIALS SPECIALITY	13,380.70	1,846.96	11,533.74
5096 - NAILS SPECIALITY	2,919.00	5,327.60	(2,408.60)
5099 - BARBERING	19,769.00	1,698.10	18,070.90
TOTAL LAB BUDGETS 2017-18	657,931.17	81,627.77	576,303.40
Original Estimated Lab Budget	1,104,745.61		
Variance from original projected Budget	-446,814.44		