

**Manatee Technical College
Board of Governors
Minutes for January 28, 2016**

Present: Tom Athens, Ronnie Barber, Fred Bartholomew, Tim Fanning, Eddie Fontaine, Priscilla Haflich, Lisa King, George Nosser, Idelia Phillips, Lynn Ruesch, Berdina Sisko, Brion Sunseri, Valerie Viands, Jamie Weger, Aric Youmans, John Ziemnicki

The meeting was called to order at 4:00 pm by John Ziemnicki.

Mr. Ziemnicki welcomed everyone and thanked them for attending. Introductions were made.

Minutes of the October 22, 2015, Meeting: A motion was made and seconded to approve the minutes of the October 22, 2015, meeting. Motion passed.

Review and Discuss:

Purpose of MTC Board of Governors: John Ziemnicki spoke about the need to get more members of business and industry involved in the MTC Board of Governors (BOG). He reviewed the history and purpose of the BOG. Would like to get back to the original purpose of BOG where the board's role is to make sure that MTC is meeting the needs of business and industry and provide assistance legislatively or in the community when issues arise. Going forward the only MTC teachers who will regularly attend BOG meetings are the two who are elected as representatives. The Director and Assistant Directors can bring any issues to the BOG. We are trying to streamline the meetings. Future meetings may be tied to advisory committee events.

The last few years have been relatively smooth as the funding issue has been resolved. We are now able to purchase most of the equipment the school needs with current funds and are looking for grants for higher ticket items. Mr. Ziemnicki has talked to the Superintendent regarding the need of four police cars. He said we should be adding two cars every two years. These are cars used for training in the criminal justice program and are not just your basic cars off the lot. In addition, we have been **working** with industry for donations and recently had a fire engine donated by the Whitfield Fire Department and an ambulance has been donated by St. Pete Fire.

Reporting from Departments: Instead of having MTC staff attend the meetings and give reports, it is being recommended that the reports be provided in writing. There was discussion about the method of distributing the reports. Mr. Ziemnicki prefers that the reports be distributed by email prior to the meetings. If done that way, members will have time to review the reports and be able to ask any questions at the meeting.

Review Bylaws: Mr. Ziemnicki read the bylaws. Several areas need amended. Suggested changes and revisions are noted on a draft copy of the bylaws that are attached to these minutes. These will be voted on either by email or at a future meeting.

Possibilities to Expand Board Positions: In 2006 the BOG membership was expanded by inviting all advisory committee chairs to participate. The current bylaws list ideal representation from industry. It was recommended to add representatives for the following program areas to the list: Transportation, Technology, Allied Health, and Business.

Meeting Frequency, Dates, and Times: There was discussion about connecting two of the four BOG meetings each year to the advisory committee breakfast and dinner. The dates for next year's Advisory Committee Breakfast and Dinner have been established. The breakfast is scheduled for Friday, October 14, 2016, and the dinner is scheduled for Thursday, April 13, 2017. It was agreed to meet on the two advisory committee days; after the breakfast and before the dinner. The January and August Board of Governors meetings will stay on the calendar, but may be cancelled if there is no business to discuss.

Changing this year's May meeting to the evening of the Advisory Committee Dinner was discussed. A motion was made, seconded, and approved to change the May 26, 2016, Board of Governors meeting to Thursday, April 7, 2016. The meeting will be held at 5:00.

Other Business: Mr. Ziemnicki spoke about the programs offered at MTC. Are we offering what industry is looking for? He spoke of programs with low enrollment – do we need to add new technology to the program to attract students, close the program, market the program differently? The BOG needs to make sure MTC is staying up with industry and meeting current needs. We want to be the best we can be and need BOG to make sure we are doing this. We do great things in SkillsUSA and HOSA, have a great graduation rate and certification pass rate.

Trying to get this board back to what it was originally intended to do. Mr. Ziemnicki commented that it is time for a bylaw revision as they have not been updated since 2006, ten years ago. He encouraged anyone to email Lisa King with or himself with any questions about or suggestions for the bylaws.

Meeting adjourned at 5:00 p.m.

Future Meetings

April 7, 2016, 5:00 p.m. (before the Advisory Committee Dinner that begins at 6 pm)

August 25, 2016, 4:00 p.m.

October 14, 2016 (after the Advisory Committee Breakfast)

January 26, 2017, 4:00 p.m.

April 13, 2017, 5:30 p.m.