

**Manatee Technical College
Board of Governors
Minutes for January 25, 2018**

Present: Fred Bartholomew, Richard Conard, Omar Edwards, Dan Elek, Tim Fanning, Lisa King, Joshua Matlock, Michael McKnight, Martha Meyers, Ellen Sage, Erin Sulbaron, Brion Sunseri, Scott Tyler, Valerie Viands, Jeff S. for Daisy Vulovich, Doug Wagner, John Ziemnicki

The meeting was called to order at 4:00 p.m. by John Ziemnicki.

Mr. Ziemnicki welcomed everyone and thanked all for serving attending the MTC Board of Governors meeting. Introductions were made.

He spoke about the previous night's graduation ceremony for Main Campus students and said he was looking forward to attending the East Campus graduation ceremony tonight. He went on to say that the students' stories were interesting and very moving as usual – very nice graduation.

Minutes of the October 13, 2017 Meeting: *A motion was made and seconded to approve the minutes of the October 13, 2017, meeting. Motion passed.*

Comments/Questions on Reports: Valerie Viands commented on the reports that were sent out prior to the meeting.

- Finance: As the reports show, MTC is on track with our revenue and expenditures at this point in the year.
- Enrollment: Really pleased with our enrollment numbers. When we sent the report out to BOG last week, our enrollment was at 1,115 for Career and Technical Education (CTE) and 864 for Adult Education. We have had a great January enrollment and the numbers have increased. CTE has added 297 students for a total of 1,412 and Adult Education has added 84 for a total of 948.
- Grants: Maura Howl did a great job on report explaining where we are with the grants. One of which leads into the next agenda item.

Director's Report:

- Governor Rick Scott was at MTC on January 10 to announce that MTC was awarded a Florida Job Growth Grant Fund in the amount of \$201,500. These funds will be used to purchase equipment for MTC's Advanced Manufacturing and Production Technology program. MTC is the first recipient of the Florida Job Growth Grant.
- Referendum Presentation: Dr. Viands presented a power point presentation prepared by the School District of Manatee County regarding the 1 Mill for Manatee. All are encouraged to spread the word and vote. The funds will be used to enhance salaries for school-based personnel, extend the school day for students by thirty minutes, and expand Career and Technical Education programs. Use of the funds is broken down as follows: 56% teachers/paraprofessionals, 8% support staff, 15.5 percent for STEM/CTE, 6% school administration, and 14.5% to charter schools.

MTC would go from a six-hour student day to a six and a half-hour student day.

Doug Wagner reported that the funds for STEM/CTE would focus on five areas:

- Update the equipment in existing CTE labs
- Implement Career Ready Now program that teaches soft skills to students
- Increase industry certifications and revitalize academies in the high schools
- Salaries at MTC
- Increase number of STEM labs at K-12 sites

School district employees cannot advocate, only inform. Questions were asked from BOG members on what they could do to help promote the referendum. Forward Manatee is a political action committee who is promoting the referendum.

- **Campus Solutions:** Campus Solutions is a co-project of the People Soft system being implemented by the District. Campus Solutions will have processes for all of MTC's financials, financial aid, and student systems that will be automated.

Council on Occupational Education (COE): COE is the main accrediting agency for MTC. There are several plans that must be presented to the BOG each year for review and approval. We will be bringing a few of these to each meeting for BOG input and approval.

Two plans were emailed to members prior to the meeting to allow time for the plans to be reviewed for suggested changes to be brought to this meeting.

The plans being reviewed today are Health and Safety Plan and Operations Maintenance Plan. Michael McKnight explained each of the plans and reviewed minor revisions that had been made.

A motion was made to approve the Health and Safety Plan and the Operations Maintenance Plan as presented. The motion was seconded and approved.

Legislative Action: Mr. Wagner reported that performance funding (industry certifications) and equity in technical college funding continue to be the two major areas of concern. He distributed handouts showing the House and Senate recommended higher education appropriations.

The House Appropriations do not give anything for either of our areas of concern. They do, however, have \$2.5 million in their budget for pet projects in four counties – Miami-Dade, Bay, Lake, and Okaloosa.

The Senate plan restores the CAPE Performance funds (industry certifications) but not at the level we would like to see. In addition, the Senate plan does not allow for a tuition increase. We have been holding steady with the tuition rate for ten years. Of course, our expenses have increased during this time while the tuition remains the same.

MTC is still a quarter of a million dollars short of where we should be in our allocation of Workforce Development funds from the state.

Discussion Topic: Member Ideas for Future Topics:

Mr. Ziemnicki stated that regarding the 1 Mill for Manatee, we need to get right on this now and do whatever we can to put out on social media, etc., to help this pass.

Mr. Ziemnicki said that we need to continue to look at short-term classes and see which can be started, i.e., automotive, culinary.

Martha Meyers gave information on the short classes we have in the past or are currently offering. The first one was the Construction Express class that began three years ago. It has been successful. This year the Electrician and Plumber Helper classes have been successful. The students have now completed and are all employed in jobs making \$11 to \$15 per hour to start. Four additional students have just registered for the Electrician Helper course. HVAC has been offered funding for students to attend HVAC Helper course.

Ms. Meyers and Brion Sunseri have been reviewing the curriculum for a Culinary Express course and invited Tim Fanning to look at the curriculum with them.

Ms. Meyers went on to say that we can start an express class in just about any non-licensure program offered at MTC.

Fred Bartholomew discussed the success of the express Automotive Service class at Suncoast Technical College. This is one we would need help with from our business partners. The program would need to be offered at night and we are having trouble finding an instructor. The Gettel group was instrumental in starting the program and now several other dealerships are involved. Mr. Wagner asked how the students were doing as employees. Mr. Bartholomew said that both hired at his location are still successfully employed.

Ms. Meyers said we currently offer a 48-hour welding program. It is mainly for Manatee and Sarasota Counties employees but open to the public to enroll.

Other possibilities mentioned were collision repair, business classes, bookkeeping.

Other Business:

Recruiting:

- Instructor Amity Hoffman is holding a summer camp for high school juniors and seniors for the Video Production Program.
- Instructor Gil Burlew along with business and industry partners are going out to the high schools to recruit for the Advanced Manufacturing Program.
- On January 30 targeted high school seniors from the district's six high schools will be coming to both the MTC Main and East Campuses for a tour.

Mr. Ziemnicki said we need to continue to plan for additional express classes; specifically automotive and marine.

Support the 1 mill by talking to people you know.

Erin Sulbaran said that scholarships are available from Great Clips. She will get with Mr. Ziemnicki.

Meeting adjourned at 5:00 p.m.

Future Meetings
April 5, 2018, 5:00 p.m.