

Main Book List by Program - Updated 01/04/18

Book List Key

CALL: The BookStore does not stock these books. Please call the

TBD: Price to be determined

***** O-**optional = textbooks are not required but are considered beneficial by the instructor

Book availability and prices are subject to change without prior notice.

Most uniforms are pre-paid at registration; uniform prices do NOT include tax.

Course Name	OCP/ Optional	ISBN	Title	Price w/o tax	Notes
Accounting					
	OCP A				
		9781934422502	FORMATTING BUSINESS DOCUMENTS	\$55.14	
		9781337251891	ENHANCED DISCOVERING COMPUTERS 2017	\$98.29	
		9781305991941	BUNDLE: ILLUSTRATED MICROSOFT OFFICE WORD 2016	\$166.36	
		9781337810647	BUNDLE: ACP CENTURY 21 ACCOUNTING	\$123.36	
		9780538443999	SECURITY FIRST BANK	\$55.85	
		9781285441436	APLIA ONLINE WORK PAPERS CHPTR 1-24	\$52.34	pay in bookstore & show instructor receipt
	OCP B				
		9781305991958	BUNDLE: ILLUSTR MICROSOFT OFFICE POWERPOINT 2016	\$109.35	
		9781305991965	BUNDLE: ILLUSTRATED MICROSOFT OFFICE EXCEL 2016	\$166.36	
		9780840068224	RED CARPET EVENTS MANUAL CENTURY 21	\$43.25	
	OCP C				
		9781942417163	QUICKBOOKS 2015/2016	\$158.88	
	OCP D				
		9781111579517	Digital Diversion Manual Simulation for Century 21 Accounting 10e	\$42.02	
Admin. Office Specialist					
	OCP A:				
		9781934422502	Formatting Business Documents	\$55.14	
		9781305880979	NP OFFICE 365 WORD	\$224.30	
		9781305880894	NP OFFICE 365 POWERPOINT	\$121.44	
		9781305880405	NP OFFICE 365 EXCEL	\$224.30	

Main Book List by Program - Updated 01/04/18

Book List Key

CALL: The BookStore does not stock these books. Please call the

TBD: Price to be determined

***** O-**optional = textbooks are not required but are considered beneficial by the instructor

Book availability and prices are subject to change without prior notice.

Most uniforms are pre-paid at registration; uniform prices do NOT include tax.

Course Name	OCP/ Optional	ISBN	Title	Price w/o tax	Notes
	OCP B				
		9781305880337	NP OFFICE 365 ACCESS	\$121.44	
		9781337391979	PUBLISHER 2016	\$103.74	
	OCP C:				
		9780134271125	Business Essentials, 10th ed, Ebert/Griffin	\$155.87	
	O	9781111527891	HTML/ CSS3 INTRO	\$98.59	
	OCP D				
		9781259620737	Quickbooks 2015	\$113.75	
AIR CONDITIONG/ HVAC					
		9781337073684	HVAC BUNDLE	\$244.39	
		9781930044326	Electrical Theory for HVAC	\$37.56	
		651881680012	EPA Prep Manual	\$6.54	
		651881100091	Universal R-410A Safety Manual	\$30.37	
		9780615924724	Air Conditioning Service Guide	\$46.18	
	O	34408401	A/C Repair Guide	\$5.84	
	O	651881100039	Answerman Electricity for HVAC&R	\$7.98	
	O	1930044011	EPA Prep Manual- Spanish	\$5.13	
Automotive Service Technology					
		9781133612315	Automotive Technology 6th Ed. Text	\$158.88	
Automotive Collision Repair					
		9781631264023	AUTO COLLISION BUNDLE	\$138.31	
Building Construction Technology					
		9780136086376	Core Curriculum by NCCER w/Floor Plans	\$69.65	
		9780136099512	Construction Technology by NCCER	\$229.60	

Main Book List by Program - Updated 01/04/18

Book List Key

CALL: The BookStore does not stock these books. Please call the

TBD: Price to be determined

***** O-**optional = textbooks are not required but are considered beneficial by the instructor

Book availability and prices are subject to change without prior notice.

Most uniforms are pre-paid at registration; uniform prices do NOT include tax.

Course Name	OCP/ Optional	ISBN	Title	Price w/o tax	Notes
Baking & Pastry Arts					
		9781119372813	Professional Baking, 7th Ed w/wiley plus card	\$135.51	
		BAKINGKIT	BAKING KIT	\$104.23	
		8300	Kitchen Calculator	\$19.03	
Barbering					
	C-Bundle	9781111997755	Barbering Bundle 2015	\$218.79	
	Consists of:	9781435497153	Milady's Standard Barbering Text	Bundle	
	Consists of:	9781435497139	Milady's Standard Barbering Workbook	Bundle	
		9781337597678	Barbering Bundle 6e- NIGHT CLASS ONLY	\$197.20	
		212195	Hair Kit with Sheers	\$501.81	
	O	9781435497122	Barbering Exam Review	\$32.42	
Carpentry					
		9780134130989	NCCER Core Curriculum 5ed	\$73.83	
		9780133403800	CARPENTRY LEVEL 1	\$94.39	
		9780136144106	Carpentry Framing and Finishing 4th Ed. LEVEL 2	\$159.81	
Computer Systems & Into Technology					
		220-901	COMPTIA CERTMASTER A+ 220-901	\$98.13	pay in bookstore then show receipt to instructor
		220-902	COMPTIA CERTMASTER A+ 220-902	\$98.13	pay in bookstore then show receipt to instructor
		N10-006	COMPTIA CERTMASTER NETWORK + N10-006	\$151.40	pay in bookstore then show receipt to instructor
		9781935080428	PC-PRO 900	\$129.91	pay in bookstore then show receipt to instructor
		9781935080435	NETWORK PRO ACCESS CODE	\$120.56	pay in bookstore then show receipt to instructor

Main Book List by Program - Updated 01/04/18

Book List Key

CALL: The BookStore does not stock these books. Please call the

TBD: Price to be determined

***** O-**optional = textbooks are not required but are considered beneficial by the instructor

Book availability and prices are subject to change without prior notice.

Most uniforms are pre-paid at registration; uniform prices do NOT include tax.

Course Name	OCP/ Optional	ISBN	Title	Price w/o tax	Notes
Cosmetology					
	Bundle	9781305782525	Milady's Cosmetology Bundle 2015	\$224.65	
	Consists of:		Milady's Cosmetology Text	Bundle	
	Consists of:		Practical Workbook	Bundle	
			Theory Workbook	Bundle	
		212194	Hair Kit with Sheers	\$475.06	
	O	9781562536671	Cosmetology Dictionary 2nd Ed	\$29.75	
	O	9781562539191	Hair Care Products Ingredients Dictionary	\$30.96	
Culinary Arts					
		9780470578254	Professional Cooking Text w/Wiley Plus Card	\$163.55	
		8300	Kitchen Calculator	\$19.03	
		695489345294	Knife Cuts 101	\$14.08	
Digital Design					
		9780321822482	Adobe Illustrator CS6	\$40.38	
		9780316020749	Digital Photography A Basic Manual	\$26.29	
		9780321928481	Adobe Photoshop Lightroom 5	\$40.19	
		9781562902711	Elements and Principles	\$17.23	
	O	STS11181	Start 1 Portfolio	included w/ tution	
Digital Video Production					
		9780134665320	Adobe After Effects CS6 2017	\$50.47	
		9780134665313	Adobe Premiere Pro CS6 2017	\$50.47	
		9780240817361	After Effects Apprentice	\$59.06	

Main Book List by Program - Updated 01/04/18

Book List Key

CALL: The BookStore does not stock these books. Please call the

TBD: Price to be determined

***** O-**optional = textbooks are not required but are considered beneficial by the instructor

Book availability and prices are subject to change without prior notice.

Most uniforms are pre-paid at registration; uniform prices do NOT include tax.

Course Name	OCP/ Optional	ISBN	Title	Price w/o tax	Notes
Drafting			See Instructor		
Electricity					
	OCP A				
		9780134130989	NCCER Core Curriculum 5ed	\$73.83	
		9781455912773	NEC 2017	\$120.56	
		9780133829594	2015 NCCER Electricity Level 1 Training Guide	\$92.29	
		9781284119367	Ugly's Electrical Reference	\$24.30	
		9780071798808	American Electrician Handbook	\$92.52	
	O	413	2017 CODE BOOK TABS	\$15.88	
	OCP B				
		9780133830651	2015 NCCER Electricity Level 2 Training Guide	\$133.64	
	OCP C				
		9780133830828	2015 NCCER Electricity Level 3 Training Guide	\$133.64	
	OCP D				
		9780133823158	2015 NCCER Electricity Level 4 Training Guide	\$133.64	
Electronics Technology					
		9781590708835	Electricity and Electronics Text	\$101.25	
		9781590708842	Electricity and Electronics Workbook	\$39.59	
		9781401814328	Mechatronics Sourcebook	\$173.71	
		9780078614873	High Performance Manufacturing	\$93.90	
	O	1891749072	The Associate CET Study Guide	\$63.55	
	O	3200CTK4	RSR Tool Kit	\$37.16	
Facials/Esthetics					
	C-Bundle	9781285487298	Milady's Esthetics Bundle	\$247.66	

Main Book List by Program - Updated 01/04/18

Book List Key

CALL: The BookStore does not stock these books. Please call the

TBD: Price to be determined

***** O-**optional = textbooks are not required but are considered beneficial by the instructor

Book availability and prices are subject to change without prior notice.

Most uniforms are pre-paid at registration; uniform prices do NOT include tax.

Course Name	OCP/ Optional	ISBN	Title	Price w/o tax	Notes
	Consists of:	9781111306892	Esthetics Fundamentals Text	Bundle	
	Consists of:	9781111306915	Esthetics Fundamentals Workbook	Bundle	
	O	9781111306922	Fundamentals Esthetics Exam Review	\$45.46	
Facials/Esthetics - Advanced					
	C-Bundle	9781305415133	Milady's Advanced Esthetics Bundle	\$242.99	
	Consists of:	9781111139094	Esthetics Advanced Text	Bundle	
	Consists of:	9781111139117	Esthetics Advanced Theory Workbook	Bundle	
		9781133013495	Advanced Esthetics Step by Step	\$37.38	
	O	9781111139124	Advanced Esthetics Final Exam Review	\$45.46	
GED					
		9781506209272	2017 GED Prep	\$18.69	
		9780764143014	Barron's GED prep Spanish	\$22.54	
Industrial Technology			See Instructor		
Legal Admin.					
	OCP A:				
		9781934422502	Formatting Business Documents	\$55.14	
		9781305880979	NP OFFICE 365 WORD	\$224.30	
		9781305880894	NP OFFICE 365 POWERPOINT	\$121.44	
		9781305880405	NP OFFICE 365 EXCEL	\$224.30	
	OCP B:				
	O	9780538447089	Century 21 Accounting Working Papers (1-16)	\$44.18	
		9781305880337	NP OFFICE 365 ACCESS	\$121.44	
		9781285861401	MINDTAP USING COMPUTERS IN LAW OFFICE 7E	\$119.00	
		9781133280842	Fundamentals of Law Office Management	\$103.74	

Main Book List by Program - Updated 01/04/18

Book List Key

CALL: The BookStore does not stock these books. Please call the

TBD: Price to be determined

***** O-**optional = textbooks are not required but are considered beneficial by the instructor

Book availability and prices are subject to change without prior notice.

Most uniforms are pre-paid at registration; uniform prices do NOT include tax.

Course Name	OCP/ Optional	ISBN	Title	Price w/o tax	Notes
	OCP C:				
		9781418018375	Substantive Law for Legal Professional	\$103.74	
		9781418060855	Legal Term. Transcription & Court Reporting	\$216.82	
	OCP D				
		9780314631329	Basic Manual for Lawyers Assistant	\$28.04	
Machining					
	C	9781305137677	Precision Machining Tech 2nd Ed.	\$136.39	
	O	098584001179	Machinist Calc Pro	\$57.39	
	C	9780831133474	CNC Programming Handbook 3rd Ed	\$82.05	
	O	402006	6" Rigid Steel Ruler	\$14.24	
	O	401006	Flexible Rule, 6" Scales	\$13.48	
	O	9781285444550	Precision Machining workbook only	\$28.16	
Major Appliance					
		9780071770187	Troubleshooting and Repairing Major Appliance	\$64.71	
Marine Service Technology					
		9780130943187	Understanding the Outboard Motor, 3rd Ed	\$233.64	
		MARTTRNG0000	Itro to Outboard Motors	\$100.00	
Medical Admin. Specialist					
	OCP A:				
		9780735699236	Microsoft office 2016 Step by Step	\$39.95	
	OCP B:				
		9781285174426	Illustrated Guide to Medical Terminology	\$97.19	
	OCP C:				
		9781305859173	Delmar's Administrative Medical Assist, 8th Ed	\$124.30	

Main Book List by Program - Updated 01/04/18

Book List Key

CALL: The BookStore does not stock these books. Please call the

TBD: Price to be determined

***** O-**optional = textbooks are not required but are considered beneficial by the instructor

Book availability and prices are subject to change without prior notice.

Most uniforms are pre-paid at registration; uniform prices do NOT include tax.

Course Name	OCP/ Optional	ISBN	Title	Price w/o tax	Notes
		9781305583795	MEDICAL DOCUMENT & TRANSCRIPTIONS 8E	\$193.46	
	OCP D:				
		9781305647435	Understanding Health Insurance	\$74.77	
		9781133278955	Paperless Medical Office-Using <i>NEW STUDENTS ONLY</i>	\$117.76	
		9781435438477	Getting Started in the Computerized Med Office- <i>RETURNING STUDENTS ONLY</i>	\$199.07	
Medical Coder Biller					
	OCP A				
		9781259676369	A & P for Health Professionals (w/ connect)	\$185.40	
		9780323443456	Medical Terminology w/ICD-10 3E	\$137.38	
		9780323316910	Insurance Handbook for Medical Office	\$175.70	
	OCP B-1				
		9780323430821	Step by Step 2017	\$112.14	
		9781622026005	CPT 2018	\$84.11	
		9781626884731	2018 HCPCS LEVEL 2 EXPERT	\$84.11	
		9781626884717	ICD-10 Expert 2018	\$84.11	
Nails					
	C-Bundle	9781305701076	Nails Bundle	\$205.63	
	Consists of:		Nails Text Book	Bundle	
	Consists of:		Nails Workbook	Bundle	
			Nail Brushes	\$74.38	
Nails Spanish					
	C-Bundle	9781305925687	Nails Bundle (Spanish)	\$246.72	

Main Book List by Program - Updated 01/04/18

Book List Key

CALL: The BookStore does not stock these books. Please call the

TBD: Price to be determined

***** O-**optional = textbooks are not required but are considered beneficial by the instructor

Book availability and prices are subject to change without prior notice.

Most uniforms are pre-paid at registration; uniform prices do NOT include tax.

Course Name	OCP/ Optional	ISBN	Title	Price w/o tax	Notes
	Consists of:		Nails Text Book	Bundle	
	Consists of:		Nails Workbook	Bundle	
		BRUSHES	Nail Brushes	\$63.41	
Network Support Services					
			See Instructor		
Plumbing Technology					
		9780134130989	NCCER Core Curriculum 5ed	\$73.83	
		9780132921435	NCCER Plumbing Level 1	\$92.13	
		9780133148503	NCCER Plumbing Level 2	\$125.00	
		9780133404241	NCCER Plumbing Level 3	\$125.57	
		9780133824223	NCCER Plumbing Level 4	\$127.10	
TABE		9781259587795	TABE Level A Study Guide	\$19.63	
Welding Technology					
		EW459	Blueprint Reading for Welders & Fitters	\$28.50	
		EW342	Symbols for Welding	\$26.17	
		EW512-4	Discontinuities & Defects	\$22.43	
		9780826930842	WELDING TEXT 5E	\$118.69	
		1033550143	Welding Kit	\$401.44	
		WLJ...	WELDING JACKET- LEATHER	\$37.38	
		9781133691846	Pipe Welding	\$93.46	

